

iVIEW SCOPIA Management Suite for Microsoft Office Communicator Server 2007

User Guide
Version 7.5



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User Guide for iVIEW SCOPIA Management Suite for Microsoft Office Communicator Server Version 7.5, September 2010

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Using the Microsoft Office Communicator Server (OCS) 2007 SCOPIA Window

- [Installing the OCS 2007 Client](#) on page 1
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Installing the OCS 2007 Client

Contact your system administrator for installation information.

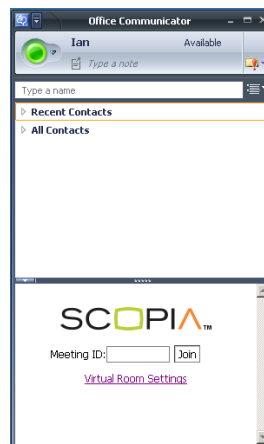
Configuring the OCS 2007 Client

Procedure

Step 1

Open the OCS 2007 client.

The SCOPIA window displays at the bottom of the OCS client screen.



Step 2

Click the **Virtual Room Settings** link to access your virtual room profile.

Step 3 (Optional) Modify your virtual room name and PINs.

Step 4 To access a virtual room or to join an ad hoc meeting, enter the virtual room number or the meeting ID in the Meeting ID field and click **Join**.

Step 5 If the meeting is PIN-protected, enter the PIN in the Meeting PIN field and click **OK**.

Note: OCS client video sessions do not support functionalities such as chat, invite or file sending.

Step 6 On the client machine desktop, answer the incoming call from the MCU.

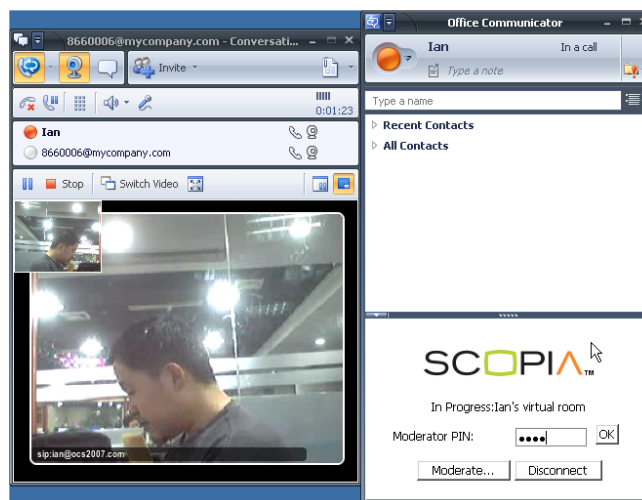


The call connects and the SCOPIA window indicates that the meeting is in progress.

Note: When an OCS client connects to the MCU for the first time, you might need to wait a few seconds before the video displays correctly.

Step 7 Click **Moderate** to open the Conference Control screen for managing live meetings.

Step 8 Enter the Moderator PIN if the meeting is protected.



Step 9 Click **OK** to display the iVIEW SCOPIA Management Suite Conference Control screen.

Step 10 To disconnect from the SCOPIA meeting, perform one of the following:

- Terminate the call from the video window, or



- Click Disconnect in the SCOPIA window.



Once the call is disconnected, the entry screen is displayed again in the SCOPIA window.





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RADVISION (NASDAQ: RVSN) is the industry's leading provider of market-proven products and technologies for unified visual communications over IP and 3G networks. With its complete set of standards based video networking infrastructure and developer toolkits for voice, video, data and wireless communications, RADVISION is driving the unified communications evolution by combining the power of video, voice, data and wireless - for high definition video conferencing systems, innovative converged mobile services, and highly scalable video-enabled desktop platforms on IP, 3G and emerging next generation networks. For more information about RADVISION, visit www.radvision.com

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